



## **Form\_Am\_Pr\_Au\_Personnel\_Edition March 2023**

# **Application for an Amendment of the Personnel of a Project authorisation of animal experimentation under the grand-ducal regulation of the 11 January 2013 for the protection of animals used for scientific purposes**

### Legal basis:

Règlement grand-ducal du 11 janvier 2013 relatif à la protection des animaux utilisés à des fins scientifiques

Loi du 27 juin 2018 sur la protection des animaux

Internal number (completed by the Ministry of Agriculture, Viticulture and Rural Development):

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Please complete the form and send it back to Ministry of Agriculture, Viticulture and Rural Development together with the following documents:

- Certificates of the new personal (applicable for Section C1,C,2,C3)
- Other: [Click or tap here to enter text.](#)



### SECTION A: DETAILS OF THE PROJECT(S)

Project Title	Acronym	Authorisation Number	Date of authorisation	Name of project leader

### SECTION B: PROPOSED AMENDMENT

#### PROPOSED AMENDMENT

*Tick all that apply and enter details in relevant section C (1-3) below:*

- 1. Amendment to project leader (complete Section C1)
- 2. Amendment to or addition of deputy project leader(s) (complete Section C2)
- 3. Addition of new individual(s) who will be performing procedures (complete Section C3)



### SECTION C: PROPOSED AMENDMENT DETAILS

<b>C1: AMENDMENT TO PROJECT LEADER</b>	
Title	
First name	
Surname	
Name of the Research Unit	
Address	
E-mail	
Telephone	
Education	
Education and training in laboratory animals	
Function B règlement gd. 11.01.2013 Art. 22§2b	<input type="checkbox"/> Yes <input type="checkbox"/> No

<b>C2: AMENDMENT TO OR ADDITION OF DEPUTY PROJECT LEADER(S)</b>	
<i>For multiple deputy project leaders, select the entire table and copy and paste as required.</i>	
Title	
First name	
Surname	
Name of the Research Unit	
Address	
E-mail	
Telephone	
Education	



Education and training in laboratory animals	
Function B règlement gd. 11.01.2013 Art. 22§2b	<input type="checkbox"/> Yes <input type="checkbox"/> No

### C3. ADDITION OF NEW INDIVIDUALS WHO WILL BE PERFORMING PROCEDURES

Detailed list of the people involved in the project who perform any of the following functions:

A - Carrying out procedures on animals;

B - Designing procedures and projects;

C - Taking care of animals; or

D - Killing animals.

Title, FIRST NAME, SURNAME	Higher Education/ professional diploma	Education and training in laboratory animals, Function A,B,C,D	Details of the procedures to perform/ Treatments
		<input type="checkbox"/> A, <input type="checkbox"/> B, <input type="checkbox"/> C, <input type="checkbox"/> D	
		<input type="checkbox"/> A, <input type="checkbox"/> B, <input type="checkbox"/> C, <input type="checkbox"/> D	
		<input type="checkbox"/> A, <input type="checkbox"/> B, <input type="checkbox"/> C, <input type="checkbox"/> D	
		<input type="checkbox"/> A, <input type="checkbox"/> B, <input type="checkbox"/> C, <input type="checkbox"/> D	
		<input type="checkbox"/> A, <input type="checkbox"/> B, <input type="checkbox"/> C, <input type="checkbox"/> D	

### SECTION E: DECLARATION AND UNDERTAKING

The declarations and undertakings below are to be completed by:

- the project leader for the project, and who is responsible for the overall implementation of the project and its compliance with the project authorisation; and
- the person responsible for ensuring compliance with the provision of the grand-ducal regulation of the 11 January 2013 for the protection of animals used for scientific purposes of the user establishment and where relevant any collaborating user establishment (pursuant to Article 19§2 of the grand-ducal regulation of the 11 January 2013 for the protection of animals used for scientific purposes) .



## Data protection notice

Personal data collected through this form is subject to a processing by the *Luxembourg veterinary and food administration* to manage your request for accreditation, in accordance with the Article 19 of the *Règlement grand-ducal du 11 janvier 2013 relatif à la protection des animaux utilisés à des fins scientifiques*.

Personal data is retained by the *Luxembourg veterinary and food administration* for the time necessary to achieve the purpose of the processing.

Under the conditions set by Regulation (EU) 2016/679 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, you have the right to access, rectify, and erase your personal data. You also have the right to request for the restriction of the processing of your personal data, to object to this processing as well as, to withdraw consent in cases where the *Luxembourg veterinary and food administration* has sought such consent for the processing. The legality of the processing based on the consent granted before withdrawal will not be affected.

If you wish to exercise these rights and / or obtain communication of your information, please contact the *Luxembourg veterinary and food administration*, or the Data protection Officer ([dpo@ma.etat.lu](mailto:dpo@ma.etat.lu)). For additional information, please consult the website: <https://agriculture.public.lu/de/support/aspects-legaux.htm>

If the response received has not been entirely satisfactory, you may also lodge a complaint with the *Commission Nationale pour la Protection des Données*, 1 Avenue du Rock'n'Roll, L-4361 Esch-sur-Alzette.

### E1: PROJECT LEADER (USER)

*The declaration and undertaking below should be signed by or on behalf of the user (i.e. the user or the project leader (designated pursuant to article 23§2 and article 39§2b) of the grand-ducal regulation of the 11 January 2013 for the protection of animals used for scientific purposes) on behalf of the user).*

I hereby **declare** that I will be responsible for the overall implementation of the project and its compliance with the project authorisation and shall ensure that:

- Any unnecessary pain, suffering, distress or lasting harm that is being inflicted on an animal in the course of an experiment is stopped.
- The project is carried out in accordance with the relevant project authorisation.
- In the event of non-compliance, the appropriate measures to rectify it are taken and recorded.

I hereby **undertake** that in the event of the project authorisation being granted:



- To ensure fulfilment of the obligations arising by virtue of the terms and conditions of the project authorisation.

Signature of project leader (user): \_\_\_\_\_  
(or person signing on behalf of the user)

Print/type name:

Date:

## **E2: THE PERSON RESPONSIBLE FOR ENSURING COMPLIANCE WITH THE PROVISION OF THE GRAND-DUCAL REGULATION OF THE 11 JANUARY 2013**

*The declaration below should be signed by the person responsible for ensuring compliance with the provisions of the grand-ducal regulation of the 11 January 2013 for the protection of animals used for scientific purposes at the relevant user establishment.*

I hereby **declare** that:

- I am responsible for ensuring compliance with the provisions of the grand-ducal regulation of the 11 January 2013 for the protection of animals used for scientific purposes at the relevant user establishment referred to in Section A.
- I understand that if the applicant fails to uphold his/her responsibilities according to the grand-ducal regulation of the 11 January 2013, in the user establishment or additional locations for which I am compliance officer, this may have implications for the continued authorisation of the user establishment.

Signature of the person responsible: \_\_\_\_\_  
(on behalf of breeder/supplier/user)

Print/type name:

Date: