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**Information on**

**Aid for the development of microenterprises**

The aim of the aid scheme is to support microenterprises in the production of agricultural products marketed either directly or indirectly with the participation of a maximum of two intermediaries. The activity must be profit-oriented.

A small business is defined as a business with fewer than 10 employees and an annual turnover or result that is not exceeding EUR 2 million.

Beneficiaries are subjectto amended Commission Regulation (EU) No 1408/2013 of 18 December 2013 on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union on **de minimis aid** in the agriculture sector. The maximum amount of aid granted to a single enterprise over a three-year period is limited to EUR 20 000.

The start-up aid provides 2 different forms of support:

1. **Aid for consultancy services in the framework of the preparation of a business plan**

**100% reimbursement of the costs inquired for the consultancy services for the preparation of a business plan, up to a maximum amount of EUR 3 000.**

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Description automatically generated**Conditions for granting aid of up to EUR 3 000 :**

Submission of an application for aid before the project is carried out. The application can be downloaded from the following address:

<https://agriculture.public.lu/de/formulare/beihilfen/demande-aide-developpement-microentreprises.html>

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Description automatically generatedor from the Guichet.lu website:

<https://guichet.public.lu/fr/entreprises/financement-aides/secteurs-activites/agriculture.html>

Consultancy costs incurred prior to the application are eligible, provided that the corresponding invoices are dated from 1 January 2023.

**Documents to be attached to the aid application (\*mandatory/\*\*if applicable) :**

1. Bank details\*

2. De-minimis aid declaration\*

3. Letter regarding requests of the small business for co-financing from other ministerial departments\*\*

4. Existing microenterprises submit:

* the statutes and/or agreements of the microenterprise\*\*
* a commercial balance sheet for the year preceding the application of the aid\*\* and
* a certificate showing the number of employees could be applied for at the Centre commun de la sécurité sociale\*\*:

<https://ccss.public.lu/fr/commandes-certificats/employeurs/commande-certificat-nombre-salaries-occupes.html>

* a business permit\*\*

**Documents to be submitted before the aid is paid out (\*mandatory/\*\*if applicable) :**

5. Copies of invoices for consultancy costs including proof(s) of payment\*

6. Presentation of the basic concept/business plan for the planned activities\*

7. Proof of ownership or lease contract for agricultural land\*\*

8. European certificate of conformity for seeds/plants\*\*

**The basic concept/business plan gives access to the second form of support of the aid scheme, the capital grant (see below).**

1. **Capital grant**

**Capital grant of EUR 12 000 paid in 2 instalments**

The allocation of the first instalment of the capital grant of **EUR 8 000** is subject to the submission and validation of a complete business plan, which includes:

* + the initial situation of the company;
  + a description of the business idea;
  + a market analysis;
  + a marketing and sales strategy;
  + a financial planning;
  + details of measures, including those related to environmental sustainability and resource efficiency, which could contribute to economic sustainability;
  + A general conclusion.

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Description automatically generated**Conditions for granting the second instalment of EUR 4 000 :**

Submission of an application for payment after the implementation of the business plan.

The application can be downloaded from the following address:

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Description automatically generated<https://agriculture.public.lu/de/formulare/beihilfen/demande-paiement-developpement-microentreprises.html>

or from the Guichet.lu website:

<https://guichet.public.lu/fr/entreprises/financement-aides/secteurs-activites/agriculture.html>

**Documents to be attached to the payment application (\*mandatory/\*\*if applicable) :**

1. Submission of proof that implementation of the business plan has begun within 9 months of the decision to grant aid:

* Copy of the 1st issued invoice incl. proof of payment for work carried out or delivery of goods in connection with the implementation of the project\* (invoice for consultancy services excluded)

2. Presentation of photos of the completed project\*

3. Letter regarding requests of the small business for co-financing from other ministerial departments\*\*

The implementation of the business plan will be verified on site by the regional services of the Administration of Technical Services for Agriculture (ASTA).